

# KING PHILIP REGIONAL HIGH SCHOOL

## School Council Bylaws

These bylaws address all matters concerning the conduct and regulation of the KPRHS School Council.

### **Section 1: Purpose/Responsibilities**

The school council shall meet regularly with the principal of KPRHS as advisors for the following:

- Adopting educational goals for the school that are consistent with the local educational policies and statewide student performance standards
- Identifying the educational needs of students attending the school
- Reviewing the annual school budget
- Design and maintain the Academic Excellence Case in Main Lobby
- Formulating the school improvement plan, including a review of the implementation plan
- Reviewing the KPRHS Handbook and Program of Studies annually to consider changes.

### **Section 2: Membership**

Active members shall consist of both elected and selected members, including:

- Principal: The principal continues to serve throughout his/her tenure at the school
- Parents: Three elected by the community in an election run by the KPPN pending School Council notification that an election is needed
- Teachers: Three elected by fellow teachers
- Students: Three selected by the principal with the objective of obtaining diverse representation of grades and backgrounds
- Community Members: One representative will serve from each town. Letters of interest will be solicited and the members will be chosen by a vote of the incumbent School Council or by the principal.

### **Tenure**

- Principal: Serves throughout his/her tenure at KPRHS
- Parents: Serve two-year terms; no term limits; elections will be held in the spring
- Teachers: Serve two-year terms; no term limits; elected by fellow teachers in the fall
- Students: Selected at the beginning of the year to serve until graduation unless the student and/or principal determine that the student step down at the end of the year
- Community Members: Selected at the beginning of each academic year serving two-year terms; no term limits.

### **Vacancies**

They will be filled during the year for the remainder of the year. The principal will appoint students. Temporary parent representatives will be selected by the KPPN. Representatives will then participate in the respective election/selection process that spring. New teachers will be appointed by fellow teachers.

### **Section 3: Meetings**

Monthly meetings will be held in September through June for active council members.

Special meetings for the active members may be called by the principal.

School council meetings will be open to the public. Meetings and vote affirmations will adhere to a quorum.

**Location:** All regular meetings shall be held in the main office conference room at KPRHS.

**Notices:**

Notice will be given for the following:

- Meeting date, place, and time will be posted at least 48 hours in advance
- Agenda will be communicated at least one week prior to the meeting
- Minutes will be recorded and issued after each meeting

### **Section 4: Voting**

Each active member, who is present at a meeting, is entitled to one vote. Proxy votes are not accepted. The principal will have the final say on each decision.

The council will seek to reach a consensus whenever possible. Votes will be taken as identified by the principal.

### **Section 5: Responsibilities**

**Leadership:** The principal will lead the council. The principal shall, by law, serve as the co-chair of the council. The parent co-chair(s) shall be elected in the spring by council members for a two-year term. If two are elected, a staggered schedule will be created.

**Secretary:** The Secretary is responsible for developing the agenda in conjunction with the Principal, keeping minutes during meetings, preparing any necessary documents for meetings, and providing the Webmaster with Agendas and Minutes for website postings.

**Webmaster:** The Webmaster is responsible for keeping the School Council Webpage up-to-date with Meeting Dates, Agendas, and Minutes. All Meeting Documents must be posted in accordance to Open Meeting Law.

**Academic Excellence Case Manager:** The Academic Excellence Case Manager is responsible for maintaining and updating academic case. They should also seek out potential items to include in the Case.

### **Section 6: The KPRHS School Website**

A council section of the internet site will be established and used as a repository for up-to-date school council documents. This site will be maintained by a person to be determined.

## **Section 7: Amendments**

These bylaws may be approved and/or amended by a 2/3 vote of the council members present at any regular school council meeting, provided that the proposed amendments do not conflict with the Massachusetts General Laws, Chapter 71, Section 59C.